



TERMS OF REFERENCE (ToRs)

Legal Expert for Monitoring health and education strategy

Name of the Project:	Support Participation, Accountability and Civil Society Empowerment (SPACE)
Reference number:	IPA III/2022/441-234
Job title:	Research Expert for Monitoring of the National Education Strategy
Location:	Tirana
Working Days:	20 days
Duration:	February - May 2024

1. BACKGROUND INFORMATION

1.1 Contracting authority

Qëndresa Qytetare is a non-profit organization founded by a group of young professionals in 2016, who come with different experiences from civil society, uniting their knowledge and energy to contribute to the country and Albanian society. Our mission is to encourage and empower civic engagement and civil society in general through policy advocacy, raising awareness, and civic participation. Our vision is to develop a wider community of knowledgeable, motivated, and committed people who actively address societal concerns by monitoring and advocating public policies at the central and local levels.

1.2 Background of the Project

“Support Participation, Accountability and Civil Society Empowerment (SPACE)” project in Albania, was launched on 9 January 2023 and has a duration of 36 months, until January 2026. With the financed support of the European Union (EU).

The action focused and assessed public participation in preparation, implementation and monitoring of legislative drafts, government strategies and budgeting aiming (policy cycle) to increase transparency and accountability in the public sector strengthening CSOs capacities, especially local grassroots CSOs from different regions in Albania.

The project is implemented by the Together for Life (TFL) organization as coordinator partner and BIRN Albania, Qëndresa Qytetare and Destiny Center for Excellence as implementing partners.

2. PROJECT OBJECTIVES, PURPOSE & EXPECTED RESULTS

2.1 Overall objective

The overarching objective of SPACE is to strengthen the engagement of CSOs in public policy processes/cycle through evidence-based advocacy and monitoring of reforms.

2.2 Results to be achieved by the project

This action will provide the following results:

Outcome 1: Civil society organizations will work better to demand improved accountability and budget transparency of public institutions (health and education sectors)

Outcome 2. Increased public pressure on authorities to respond, change behavior and reduce corruption.

Outcome 3: CSOs, media, youth, state/non-state stakeholders work together to improve the budget transparency and accountability, leading to the better quality of services for the Albanian citizens.

3. SCOPE OF THE ASSIGNMENT

3.1 Objective of the consultancy

In the framework of SPACE project, Qendresa Qytetare is seeking to contract a research expert to prepare the methodology and support the other experts to prepare the monitoring report of the National Education Strategy 2021-2026.

3.2 Specific work for this assignment

More specifically, the Expert is expected to conduct a monitoring report of National Education Strategy according to following steps:

- Designing instruments for data collection in line with the methodology developed by research expert;
- Conducting desk review and data analyses;
- Preparing a draft report;
- Collaborates with education expert and research expert to prepare the final monitoring report of the Education National Strategy.
- The final report is submitted to the project staff and is accepted by the latter when it is assessed that it is in line with the general objectives formally and in terms of content.
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4. ASSIGNMENT MANAGEMENT

4.1 Responsible body

Qendresa Qytetare

4.2 Management structure

Decision-making process is regulated by Contracting Authority.

5. TIMING OF THE ASSIGNMENT

The assignment will start in 05/02/2024 until 06/05/2024.

6. REQUIREMENTS FOR THE ASSIGNMENT



6.1 Qualifications and selection criteria for consultant

- University degree in a relevant field such law, or a related discipline.
- At least 5 years of experience as a researcher in this area or relevant sectors.
- Proven expertise in conducting monitoring of the health policies or similar position (work experience with the Civil Society sector will be considered an asset).
- Good knowledge of the education sector.
- Good analytical and writing skills;
- Proficiency in report drafting.
- Ability to work in a team and to perform in respect of deadlines.

6.2 Proposal:

The research expert is expected to submit a proposal, including:

- Letter of Interest, including a summary of approaches to be implemented for the successful fulfillment of the assignment;
- Financial offer which indicates the fee per day for this duty (in Euro). The service provider should submit a Financial Offer as described in Annex A.
- CV of the expert in EU format, including a summary of expertise areas as per requirements of this ‘Term of Reference’.

6.3 Fee-based

This is a fee-based contract based in the number of days – 20 days in total.

6.4 Application Process

The deadline for submission of applications is **January 31, 2024**.

Applications must be submitted in English to the Contracting Authority in the email address: qendresaqytetare@gmail.com or in the postal address:

Qendresa Qytetare

Rr. Ali Pashë Gucia, Pallati nr 42, Kati 0 Tiranë/ Shqipëri